

TRAINING AND WORKSHOPS

There are many new skills you need to master. Suite Solutions will train your team effectively, reduce your down time, and dispel anxiety and build confidence.

The transition to structured, topic-based authoring with DITA doesn't happen overnight, but a solid foundation based on best practices is crucial. Suite Solutions transfers knowledge to your team through onsite workshops, web-based training and on-demand webinars. Our custom tailored training solutions combine theory of practice with plenty of examples and hands-on exercises to empower your staff and enable a smooth transition to DITA.

DITA Quick Start for Authors

Duration: 2 days or 4 three-hour webinar sessions

DITA Introduction	<ul style="list-style-type: none"> • Introduction to XML and Structured Authoring • Overview of DITA
DITA Overview	<ul style="list-style-type: none"> • Topics: The basic information types <ul style="list-style-type: none"> • Body elements • Domain elements • Structural elements for each topic type • Common attributes • Maps: Assembling Topics into Deliverables
Moving Ahead with DITA	<ul style="list-style-type: none"> • Linking methods: <ul style="list-style-type: none"> • Cross-references • Images • Related links • Relationship tables
Reusing Content with DITA	<ul style="list-style-type: none"> • Levels of reuse • Content references (conref) • Conditionalization and filtering • Indirect addressing using keyrefs
Introduction to the DITA Open Toolkit	<ul style="list-style-type: none"> • Overview of the DITA Open Toolkit • Building publications <ul style="list-style-type: none"> • Map-level attributes • Front and back matter • Using metadata within publications • Introduction to plug-ins

Introduction to Information Architecture

Duration: 2 days or 4 three-hour webinar sessions

Introduction to IA	<ul style="list-style-type: none">• What is Information Architecture• Information architecture for technical documentation• Role of the information architect• Content models and topic templates: determining best practices and tagging policy• Role of specialization and constraints• Enforcing tagging policy• Writer's guidelines
Content Reuse	<ul style="list-style-type: none">• Strategies for content reuse• Developing a reuse model• Strategies for using conrefs for common text, variable text• Strategies for organizing content using maps• Strategies for using related links• Strategies for using keyrefs
Categorization and Classification	<ul style="list-style-type: none">• Understanding metadata• Using metadata within publications• Understanding subject classification• Subject classification as an alternative to metadata

Nuts and Bolts of the DITA Open Toolkit

- Overview of the DITA Open Toolkit
- Overview of XSL, XPath and XSL-FO
- Understanding and Configuring the FO Plug-in for Generating PDF Files
- Moving ahead with XSL-FO Style Sheet Customizations
- Strategies for Using Metadata
- Customizing Style Sheets for HTML Outputs
- Localizing Style Sheets for PDF
- Localizing Style Sheets for HTML
- Developing Plug-ins and Working with FO plug-in Extension Points
- Understanding the File Process of the DITA Open Toolkit
- Methods of Error Handling and Debugging DITA Open Toolkit Processing
- Overview of dost.jar and FO.jar
- Optimizing your Toolkit Customizations: Speeding up your Processing
- Implementing Change Tracking and Flagging
- Advanced XPath
- Introduction to Eclipse Infocenter